



HARSTON PARISH COUNCIL

(Noticeboards: High Street and Queens Close)

Minutes of the Parish Council Meeting held on Thursday, 6th February 2020 in the Pavilion on the Recreation Ground commencing at 7.30pm

PRESENT:	<p>Councillor Niall O'Byrne (Chair) Councillor Dominic Bellamy Councillor David Mallyon Councillor Sandra Carroll Councillor Trevor Goldberg Councillor Martin Harris</p> <p style="text-align: right;">Diane Bayliss - Clerk 2 members of the public present District Councillor Tony Mason</p>
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The meeting opened at 7.35pm

19-20/174	<p>Apologies for Absence <i>(LGA 1972 S 85(1))</i> District Councillor Sollom; Councillor Mir; Absent: Councillor Carl Pedlar; Councillor Benning; The clerk reported that as this is the sixth consecutive month that Councillor Pedlar has not attended a meeting, he has automatically ceased to be a member of the council. The clerk had informed Mr Pedlar that this would be the case and will now write to confirm the situation.</p>
19-20/175	<p>Members' Declaration of Interest for Items on The Agenda + Requests for Dispensation <i>(Localism Act 2011 s 31 s 33)</i> None</p>
19-20/176	<p>Open Forum for Public Participation (15 Minutes) <i>At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.</i> A parishioner from Church Lane expressed his concern about the proximity of the proposed extension at the doctor's surgery to his property.</p>
19-20/177	<p>To Approve Minutes of Meeting Held 9th January 2020 It was proposed by Councillor Mallyon, seconded by Councillor Bellamy and resolved that the minutes of the meeting held 9th January 2020 are approved and signed by the Chairman.</p>
19-20/178	<p>Matters Arising S/4057/19/OL Tanner And Hall Ltd, Station Road, Harston, Cambridge, CB22 7QP Outline planning permission for the demolition of existing buildings and provision of up to 16 dwellings, up to 120sq.m of office accommodation, access, public open space and landscaping (including details of access and with all other matters reserved) An amendment has been listed on the SCDC website. Action: Councillor O'Byrne</p>
19-20/179	<p>Clerks Report The clerk presented her report to the meeting, all items are either completed or are on the agenda later in this meeting. Action: Clerk to contact John Obrien about speed camera</p>
19-20/180	<p>Police Matters</p>

- a. There had been no update from the PSCO about the parking situation at The Limes and the PCSO is currently unavailable until Monday 10th February.

Action: Clerk to follow up email to PCSO Coppard.

19-20/181

County and District Councillors Reports

- a.
 - The District Councillors report had been circulated before the meeting. Councillor Mason referred to the Harston Air Quality Survey which is due to take place shortly. The councillors all agreed that the lamppost by the BP garage would be a good location as it is in the middle of the High Street which is well lit and has 24-hour visibility.

Other points raised:

- The East West Rail Route Option E had been announced at the end of January.
- A celebration event is to be held in June for community volunteers. If anyone would like to suggest someone for the event, please let the chairman know.

- b. A report from the County Councillor had been circulated after the last meeting.

19-20/182

Planning Matters

- a. **Planning Applications**

S/4368/19/FL 14 London Road, Harston, Cambridge. First floor extension to existing single storey dwelling and new dormers Councillor Goldberg reported on this application, he had written to four neighbouring properties and had received no responses, he did note that there is a response from a neighbouring property on the SCDC website which expressed concern that the extension may overlook their property. Councillor Goldberg recommended that the council support this application as it would be an improvement on the current dwelling.

It was proposed by Councillor Mallyon, seconded by Councillor Carroll and resolved that the parish council support the application.

S/4520/19/FL 11, Church Street, Harston, Cambridge, CB22 7NP Two storey rear extension, single storey side extension and rearrangement of parking spaces Councillor Bellamy reported on the changes to the application and referred to the comments that had been made by neighbours.

A survey of traffic had been carried out and 8 staff parking spaces had been identified as needed. However, there is still no plan for parking during the build. It is possible that the contractors may have access to the allotments for temporary parking, but this has not been confirmed. Councillor Bellamy recommended that the parish council support the application subject to sight of acceptable arrangements for parking and materials management during the construction work.

It was proposed by Councillor seconded by Councillor Goldberg and resolved that the parish council support the application subject to sight of acceptable arrangements for parking and materials management during the construction work.

Action: Clerk to respond to SCDC

- b. **Planning Appeals**

APP/W0530/W/19/3242317 Carefield, Button End, Harston, Cambridge, CB22 7NX Siting of an additional 3 Mobile Homes and associated Hardstanding as resubmission of planning permission S/0868/19/FL S/3106/19/FL for John Hedges.

APP/W0530/W/19/3240625 136-138 High Street, Harston, Cambridge, Cb22 7QD Erection of detached 1.5 storey 2-bedroom dwelling house and new access onto New Road S/1823/19/FL.

Nothing to add on either of these appeals.

- c. **Planning Notifications**

S/0064/20/DC 123, High Street, Harston, Cambridge, Cambridgeshire, CB22 7QB Discharge of condition 5 (Detailed Tree and soft landscaping protection strategy) pursuant to planning permission S/4299/18/FL

S/0079/20/LD 10B, High Street, Harston, Cambridge, Cambridgeshire, CB22 7PX Certificate of lawful development for a single storey rear extension

- d. The update on items referred to planning committee was noted.

- e. Councillor Harris had attended a meeting at the District Council offices in Cambourne with the planning officer, the urban design team and the architect to discuss the application for the redevelopment of the Pemberton Arms.

Urban Design made 4 specific recommendations for the proposal.

1. The front facade should be designed with an opening to the West or South-West so that there is visual interest facing the war memorial and the road.
2. The roof form to be more pitched and the ridgeline should be kept to the same height as the existing building. This would make it more in keeping with surrounding buildings.
3. The delivery vehicle should be fully contained within the curtilage of the site for unloading and loading. This is for safety and traffic reasons.
4. A design for a more traditional style of building should be submitted using contemporary materials such as local types of brick. To fit in more with the existing streetscene.

Full notes on the meeting are available from Councillor Harris and the Clerk.

Action: Councillor Harris to contact the planning officer for any update.

19-20/183

Financial Matters

- a. **It was proposed by Councillor Mallyon, seconded Councillor Bellamy and resolved** that at the request of the HSBC Bank these minutes confirm that the new clerk to the council Mrs Diane Bayliss, has replaced the previous clerk Mrs Susan Atherton, who had been a signatory on the HSBC account along with (Councillor) Mr Niall O'Byrne and (a now ex-councillor) Mr Peter Jackson. Neither Mrs Atherton or Mr Jackson have any further contact with the parish council, or responsibility for parish council matters, and are therefore unable to sign any documentation on behalf of the council. As stated in the minutes of the council meeting held in January 2020, Councillor O'Byrne is to remain a signatory, and Councillor Dominic Bellamy and Mrs Diane Bayliss are to be added as signatories to the account. An appointment has been made for the Chairman and the Clerk to attend the HSBC Cambridge Business Centre on Monday 10th February when it is hoped this matter will be resolved and the council's funds will be released.
- b. **It was proposed by Councillor Bellamy, seconded by Councillor Mallyon and resolved** that the bank reconciliations for January as presented to the finance working group are approved.
- c. **It was proposed by Councillor Bellamy seconded by Councillor Goldberg and resolved** that the parish council pay a grant of £180.56 to the HRG for the maintenance cost of their website.
- d. A request for funding had been received from the Cambridge Army Cadet Force to enable 30 cadets to go to Cyprus to be hosted by the army.
Action: Clerk to contact 2Lt Houghton to ask if any of the cadets are from Harston.
- e. **It was proposed by Councillor Bellamy, seconded by Councillor Mallyon and resolved** that the February account payments are approved and paid.

Action: Clerk to set up payments

Diane Bayliss	Salary (Gross)			£1413.53
Jason Trueman	Cleaner	£48.00	£0.00	£48.00
John Jennings	Caretaker	£210.00	£0.00	£210.00
		Net	VAT	Gross
Diane Bayliss	Travel/ Clerk's Expenses	£79.80	£0.00	£79.80
Royal British Legion	Poppy Wreath	£30.00	£0.00	£30.00
ROSPA	Play Area Inspection	£232.00	£46.40	£278.40
RH Landscapes	Tree Work Recreation Ground	£950.00	£190.00	£1,140.00
Dominic Bellamy	Expenses	£24.30	£0.00	£24.30
Martin Harris	Expenses	£26.10	£0.00	£26.10
Cambridge Water	Pavilion Water	£31.45	£0.00	£31.45

19-20/184

Recreation Ground/Pavilion Matters

- a. The play area report had been circulated to the recreation ground working group and the clerk had provided a list of items requiring attention all of which were minor.
Action: Councillors Harris and Goldberg to carry out remedial repairs.
Action: Clerk to order parts from Wickstead.
- b. There was nothing to report on the pavilion.

19-20/185

Highways

- a. Councillor Mallyon had not been able to go through the SID's quotations in detail therefore, this item was postponed until the March meeting.
- b. The Chairman and the Clerk attended a meeting at the Highways Department in Whittlesford and gave a brief presentation on the proposal for the northern traffic island. The application will have been scored on the day and the recommendations will be presented to the Highways & Infrastructure during March. Successful applicants will be contacted during April 2020 and the schemes will be progressed over the 12-month period April 2020 to March 2021.
- c. Councillor Bellamy had attended the joint parish council transport working group meeting held on 30th January. A presentation by Tim Watkins the project manager for the Foxton Travel Hub had been circulated to the councillors. A decision on whether the Hub will proceed should be made in June.
Action: Clerk to find out the what contribution is required from the parish council in order to fund the clerk and hall hire for these meetings.

19-20/186 Tree Update

- a. Councillor Harris had reported that 2 more crab apples had been planted on the recreation ground (replacing some of those damaged last year). A voucher for 3 free trees had been received from SCDC. Councillor Harris will purchase and plant the trees.
- b. There had been no further update on the school climate strike.
Action: Councillor Harris to contact the school and the scouts to arrange a meeting to discuss next steps for planting

19-20/187 Parish Liaison Forum

Councillor O'Byrne had attended the parish liaison forum and reported on the main points discussed which included

- Streetlighting LED Upgrade Program
- Tree Project for all Parish Councils
- Update to the Shared Waste Service (Sweeping arrangements and fly-tipping)
- Greater Cambridge Local Plan
- Greater Cambridge Partnership and Parking
- Grants Available – Community Chest (Parish Councils to promote the scheme and encourage local community groups to apply) and Zero Carbon Communities Grant.

The full presentation is available from the clerk.

19-20/188 Harston Residents Group

- a. Councillor Bellamy gave a brief update on the latest HRG group. The group would like to use the recreation ground and the pavilion for a VE Day Celebration on 8th May 2020. They also would like to know if there is any funding available, whether the parish council insurance would cover the event and whether they will need a PRS license.
Action: Clerk to respond to HRG
- b. Air Pollution Monitoring – discussed under District Councillors Report.
- c. It was agreed that the discussion proposed buildings of local interest list should continue at the next meeting as there was insufficient time to make a decision at this meeting.

19-20/189 Schools Update

The order to refresh the zig zag lines outside the school has been placed.

19-20/190 Agenda Items for The Next Meeting

Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

- Speed camera A10 South
- Update on the big debate.
- SID's
- Buildings of Local Interest

19-20/191 Date of Next Meetings:

5th March 2020

Meeting Closed at 10.05pm

..... Chairman

..... Date