



HARSTON PARISH COUNCIL

(Noticeboards: High Street and Queens Close)

Minutes of the Parish Council Meeting held on Thursday, 4th June 2020 via zoom commencing at 7.30pm

PRESENT:	<p>Councillor Niall O'Byrne (Chair) Councillor Dominic Bellamy Councillor Sandra Carroll Councillor Trevor Goldberg Councillor Fraz Mir arrived at 7.38pm Councillor Martin Harris arrived at 7.38pm</p>
	<p>Members:11 Quorum 4 Diane Bayliss - Clerk 2 members of the public present County Councillor Mason</p>

The meeting opened at 7.35pm

20-21/18	<p>Apologies for Absence <i>(LGA 1972 S 85(1))</i> Owing to the COVID-19 pandemic Councillor Mallyon had requested a three-month furlough from parish council activities and meetings. It was proposed by Councillor Bellamy, seconded by Councillor Carroll, and resolved that Councillor Mallyons' request for a three month furlough from parish council duties is approved. Absent: Councillor Benning;</p>
20-21/19	<p>Members' Declaration of Interest for Items on The Agenda + Requests for Dispensation <i>(Localism Act 2011 s 31 s 33)</i> None</p>
20-21/20	<p>Open Forum for Public Participation (15 Minutes) <i>At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.</i> None</p>
20-21/21	<p>To Approve Minutes of Meeting Held 7th May 2020 It was proposed by Councillor Bellamy, seconded by Councillor Goldberg, and resolved that the minutes of the meeting held on 7th May 2020 are approved. The minutes will be signed by the Chairman as soon as practicable.</p>
20-21/22	<p>Matters Arising Councillor Goldberg asked if there had been any further update on the planning application at 14 London Road. (There had not).</p>
20-21/23	<p>Clerks Report The clerk presented her report to the meeting and the following item was noted: The Zero Carbon Communities Grant had not yet opened this year for applications.</p>
20-21/24	<p>Update on COVID-19 Volunteer Scheme Councillor O'Byrne gave a brief update on the status of the volunteer scheme which is progressing well with 39 volunteers in 9 areas across the parish. The volunteers are making and maintaining contact with shielded persons, collecting shopping and prescriptions, and delivering them to said persons. The COVID-19 volunteers are covered by the PC Insurance Policy.</p>
20-21/25	<p>County and District Councillors Reports</p>

- a. District Councillor Sollom sent his apologies as he was still in attendance the GCP Joint Assembly meeting (via Zoom).

District Councillor Mason reported the matters being discussed at the meeting were:

- Foxton Travel Hub
- Melbourne Greenway
- Cambourne to Cambridge

These matters will go forward to the Executive Board meeting on 25th June for further discussion.

- As part of the active incentives from the Government, SCDC has funding £1.25m of funding available for businesses not otherwise covered e.g. bed and breakfast.
- The planning department are considering the possibility of extending building hours until 9pm in the evening. The extension must be requested however there will only be 10 days to respond so probably not time for parish councils to respond although the clerk of parish councils will be notified when a request is received.
- A new testing centre is to open at Milton P & R. Bookings should be made through the NHS website.
- The Government initiative to remove business rates will have a direct effect on SCDC income for this year.
- Council Tax remains payable but if that were also to be reduced it would have a knock-on effect on the DC's funding. There has been a large increase in Universal Credit applications.

Councillor O'Byrne reiterated that Harston Parish Council is keen on the Foxton Travel Hub and asked how it might be supported. DC Mason confirmed that the only procedural impact on the project will be when the application goes to planning.

20-21/26

Planning Matters

a. Planning Applications

S/4057/19/OL Tanner and Hall Ltd Station Road Harston Cambridge Cambridgeshire CB22 7QP

Outline planning permission for the demolition of existing buildings and provision of up to 16 dwellings up to 120sq.m of office accommodation access public open space and landscaping (including details of access and with all other matters reserved) (Councillor O'Byrne) – An email had been received from Phil Grant at Axis to say that the planning department are minded to refuse the application. Although the PC have had nothing in writing. Councillor O'Byrne and District Councillor Sollom had agreed to attend the planning meeting. An email had also been received from the owners of the neighbouring property regarding the trees. The parish council are still in favour of the application going ahead.

Action: Write to the District Council and reiterate the parish council's response (still support)

20/01903/FUL 41 High Street Harston, Cambridgeshire. Construction of a new 1.5 storey detached dwelling to rear of 41 High Street, Harston. (Councillor Bellamy) reported on the application and showed the plans on the shared screen. His recommendation was that the council should not support the application because of the potential noise pollution caused by the position of the front door and adjacent drive.

It was therefore proposed by Councillor Carroll, seconded by Councillor Mir, and resolved that the council object to the proposal on the grounds of noise pollution and loss of privacy from the aspect of the front door and parking too close to the neighbouring property.

Action: Write to the District Council outlining the Parish Council's objections.

b. Planning Notifications

APP/W0530/W/19/3242317 Carefield, Button End, Harston, Cambridge, CB22 7NX Siting of an additional 3 Mobile Homes and associated Hardstanding as resubmission of planning permission S/0868/19/FL S/3106/19/FL for John Hedges 24 December 2019. The appeal was allowed by the Secretary of State on 26th February (No formal notification had been received by the Parish Council).

c. Planning Approvals

S/4368/19/FL 14, London Road, Harston, Cambridgeshire, CB22 7QH First floor extension to existing single storey dwelling and new dormers.

The Clerk asked the District Councillor if he could speak to someone at the District Council about planning notifications.

20-21/27 Harston Community Fridge (Food Hub) (Councillor O'Byrne)

a. Councillor O'Byrne reported that much progress has been made on the setting up of a Food Hub in Harston by a small group of volunteers. The Hub is to be accommodated in the Baptist Chapel Hall and should be open in 2-3 weeks' time. South Cambs DC have provided support and funded the purchase of a large fridge and weighing scales and facilitated the provision of a chest freezer and some shelves. Provision of food will be organised by a branch of SCDC who deal with suppliers of food which will be mainly fresh fruit and vegetables.
Being looked upon as something of growing importance with the current COVID situation and the possibility of a hard Brexit.

b. A request had been received from the group setting up the Harston Food Hub for funding of up to £600 for the start-up costs of the project (e.g. hand sanitiser/notices/PPE/Food Hygiene Courses/wipes/paper towels).

Meeting stopped at 8.44pm

Mrs Mason gave a brief account of the proposal and confirmed that the group are aware of the GDPR implications and will be complying with data protection regulations. Information on how many people are using the hub will be provided.

Meeting reconvened at 8.47pm

It was proposed by Councillor Mir, seconded by Councillor Harris, and resolved that the Parish Council provide support of up to £600 from section 137 funds as they consider that the commensurate benefit to the parish is likely to exceed the amount requested, insurance cover (not to exceed £350) and banking facilities for the Harston Food Hub Project.

20-21/28 Financial Matters

a. **It was proposed by Councillor Bellamy, seconded by Councillor Goldberg, and resolved** that the Barclays section 106 account is closed and that the funds are transferred to a new account with Unity Trust Bank.

b. In the current circumstances (COVID-19) it was considered unlikely that the transport service would be fully operational, it was therefore resolved to defer consideration of the request for funding from the Royston and District Community Transport until more information is made available.

c. A brief finance meeting had been held via zoom at 7pm this evening. The invoices and bank reconciliations had been reviewed and no concerns had been raised.

It was proposed by Councillor Bellamy, seconded by Councillor Goldberg, and resolved that the bank reconciliations for April are approved.

d. **It was proposed by Councillor Bellamy, seconded by Councillor Goldberg, and resolved** that the June account payments are approved and paid.

Action: Clerk to set up payments

				Confidential
Diane Bayliss	Salary			
Jason Trueman	Cleaner	£78.00	£0.00	£78.00
John Jennings	Caretaker	£210.00	£0.00	£210.00
		Net	VAT	Gross
Diane Bayliss	Travel/ Clerk's Expenses	£36.60	£0.00	£36.60
Niall O'Byrne	Councillor Expenses	£27.38	£0.00	£27.38
Play Safety	Play Area Inspection	£128.00	£25.60	£153.60
Eon	Street Lighting	£80.43	£4.02	£84.45
D P Gardenworks	Grass Cutting	£1,080.00	£0.00	£1,080.00
Swaffham Bulbeck PC	Share of PO Box	£112.50	£0.00	£112.50

20-21/29 Recreation Ground/Pavilion Matters

a. There are still several issues arising because of the play area being closed to the public. Councillors are monitoring the situation.

b. No quotations had been received however, the Football Club had arranged and paid for some of the weeds to be sprayed. The situation will continue to be monitored.

- c. A request had been received from a Cocobolo Coffee Roasters to host a pop-up café at the recreation ground. Concerns were raised about further applications for this type of activity, and it was agreed that any such activity would have to be assessed on its own merits.
It was proposed by Councillor Goldberg, seconded by Councillor Bellamy, and resolved that the request for the pop-up-café is approved subject to the vendor providing their own power (generator) and accepting responsibility for enforcing social distancing requirements.
Action: Clerk to write/may need an onsite meeting with member of recreation ground working group.
- d. The bench at the orchard had been looked at by members of the recreation ground working group and is beyond repair. **It was therefore proposed by Councillor Goldberg, seconded by Councillor Carroll, and resolved that a new timber picnic table not to exceed £500 is purchased.**
- e. The play area inspection report will be discussed further by the recreation ground working group and a report brought back to the next meeting.
- f. Mr Jennings has given notice that he wishes to retire at the end of August. The position needs to be advertised. It was agreed that the role should be advertised, and that consideration should be given to making it a job share as it is a seven day a week job. The advert will be placed on the website, at the shop, the surgery and on the village noticeboards. If the position has not been filled by the next edition of the village magazine it will also be included in that. Flyers will be posted into every house in The Limes and Orchard Close.
Action: Clerk to prepare advert and flyer.

20-21/30

- Highways**
- a. A request had been received from a parishioner about the need for a dog waste bin at Button End. (permissive pathway) as the nearest waste bin is a long way away.
It was proposed by Councillor Goldberg, seconded by Councillor Mir, and resolved that a dog waste bin is purchased for Button End. (Subject to agreement by SCDC on the position and emptying of said bin).
Action: Clerk to contact SCDC to discuss location and fitting and order the bin

20-21/31

HRG
Councillor Bellamy reported on the email that had been received from members of the HRG about the idea of having a community exhibition following the COVID outbreak. A number of photos have already been taken and items are being gathered.
An HRG group meeting will take place on 16th June via Zoom, councillor Bellamy will report back to the next meeting.

20-21/32

Agenda Items for The Next Meeting
Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

- Play Area Report
- East West Railway
- Approval of Annual Accounts and signing of the AGAR
- Replacement trees in the village – September meeting

20-21/33

2nd July 2020 (via zoom)

Meeting Closed at 9.38

..... Chairman

..... Date