



HARSTON PARISH COUNCIL

(Noticeboards: High Street and Queens Close)

Minutes of the Parish Council Meeting held on Thursday, 7th May 2020 via zoom commencing at 7.30pm

PRESENT:	<p>Councillor Niall O'Byrne (Chair) Councillor Dominic Bellamy Councillor Sandra Carroll Councillor Trevor Goldberg Councillor Martin Harris Councillor Fraz Mir</p>	<p>Members:11 Quorum 4 Diane Bayliss - Clerk No members of the public present County Councillor Sollom Peter McKeown Peter Stocking</p>
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The meeting opened at 7.35pm

20-21/1 Apologies for Absence

(LGA 1972 S 85(1))

Councillor David Mallyon;

Absent: Councillor Benning

20-21/2 Members' Declaration of Interest for Items on The Agenda + Requests for Dispensation

(Localism Act 2011 s 31 s 33)

None

20-21/3 Open Forum for Public Participation (15 Minutes)

At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

None

20-21/4 Peter McKeown, Carter Jonas

Peter McKeown and Peter Stocking attended the meeting and gave an update on the planning application for the former Vujon site which had been submitted to South Cambs District Council at the end of April following a pre-application meeting. The intention had been for them to attend the April meeting before the application was submitted however this was not possible as the council did not meet owing to the COVID-19 Pandemic. Site plans and photos had been circulated prior to this meeting to councillors. Mr McKeown confirmed that letters had been issued to residents of adjoining properties in the High Street and London Road and some discussions had taken place with neighbours which had been very positive.

Concerns were raised that the design does not reflect the original structure and that there may be some opposition from residents to it.

20-21/5 Update on COVID-19 Implications for Parish Councils and Volunteer Scheme

Government legislation has been introduced which allows the parish council to hold remote meetings for the municipal year ending 7th May 2021. Harston Parish Council will meet for the foreseeable future via 'Zoom' and the link for the meetings will be included on the agenda, published on the website, which will enable members of the public to join the meeting should they so wish. The requirement to hold an Annual Meeting of the Council has been removed for this year therefore, Councillor O'Byrne will continue as Chairman for the forthcoming year.

The new legislation does not cover the Annual Parish Meeting which means the parish council will not be holding one this year.

The signing of the Annual Governance Statement and the Annual Accounting Statement has been delayed by two months until 31st August and the Period of Electors Rights has been moved from July to September.

There was nothing to report on the volunteer scheme which is progressing well.

20-21/6 To Approve Minutes of Meeting Held 5th March 2020

It was proposed by Councillor Carroll, seconded by Councillor Bellamy and resolved that the minutes of the meeting held on 5th March 2020 are approved. The minutes will be signed by the Chairman when the council reconvenes.

20-21/7 To Approve Minutes of Decisions made by Email 2nd April 2020

It was proposed by Councillor Carroll, seconded by Councillor Harris, and resolved that the minutes of the meeting held on 2nd April 2020 are approved. The minutes will be signed by the Chairman when the council reconvenes.

20-21/8 Matters Arising

- Councillor Goldberg asked the clerk to follow up the matter of the concerns of a neighbour of the planning application at 14 London Road with South Cambs District Council.
- Councillor O'Byrne asked the Clerk whether she had contacted the County Council about the signs on the cycle way on the High Street and whether an application had been made to the Zero Carbon Communities fund. These matters had not yet been dealt with.

20-21/9 Clerks Report

The clerk presented her report to the meeting and the following item was noted:

- The SID's cameras had not been ordered owing to the current pandemic

20-21/10 To Review Standing Orders and Financial Regulations

The Council's Standing Orders had been reviewed by the Clerk and circulated to councillors; there were no matters to be updated this year.

Noted.

The Council's Financial Regulations had been reviewed and updated by the Clerk in line with NALC guidelines and had been circulated to the councillors and reviewed by members of the finance working group. **It was therefore proposed by Councillor Bellamy, seconded by Councillor Goldberg, and resolved** that the updated Financial Regulations should be adopted by the Council.

20-21/11 County and District Councillors Reports

- a. District Councillor Sollom had not circulated a written report as there had been a lot of information distributed by the district council owing to the pandemic. He reported that the district council are getting to grips with business in the new reality and that more and more meetings were being held via Zoom and Microsoft Teams including planning meetings of which three had been missed and needed to be caught up.

DC Sollom confirmed that he would be willing to speak at the planning committee regarding the application for the site by the railway which will be going to planning committee although he will read the officers report first. Councillor O'Byrne will be speaking in support of this application and will confer with DC Sollom before the meeting.

Councillor Sollom left the meeting at 8.20pm

20-21/12 Planning Matters

- a. **Planning Applications**

20/01483/HFUL Birdlip Button End Harston CB22 7NX Single storey rear extension Councillor Bellamy reported on the application, very straight forward; the plan shows an extension on the rear of the property. He had consulted with residents of neighbouring properties but had received no adverse comments and could see no reason not to support the application.

It was therefore **resolved** that the council support the application.

Councillor Mir left the meeting at 8.30pm

20/01350/HFUL 54 The Limes Harston CB22 7QT Installation of 5 no. Safety Roller Shutters on the ground floor garden side of the property and 2 No. Safety Roller Shutters on the west side of the property on the

first floor. Councillor Goldberg reported on the application, he had not written to the neighbours however, they had been consulted by SCDC although there are no comments on the website. Councillor Goldberg had no recommendation either for or against the proposal.

It was proposed by Councillor Bellamy, seconded by Councillor Carroll, and resolved that no recommendation is made for this application.

20/01541/S73 Land to The Rear Of 25 Royston Road Harston Cambridgeshire Variation of condition 3 (Hard landscaping and boundary treatments) of planning permission S/2976/19/RM Councillor Mallyon had reported to the clerk that he had no concerns about this variation. **It was therefore proposed by Councillor Harris, seconded by Councillor Carroll, and resolved** that the council make no comments on this variation.

20/1098/TTPO 44 The Limes Harston CB22 7Q (Councillor Harris)

T1 Cedrus atlantica 'Glauca' (Atlas Cedar)

Owner wishes to remove tree and replace with a more suitable species. Reasons for removal:

- Roots causing nuisance to owner and adjacent site
- Light to adjacent buildings and gardens
- Falling debris (deadwood, cones, bird droppings)
- Potential damage to house (Direct and Indirect)

Councillor Harris reported that although the tree does dominate the plot and drops pine needles and sap it has been there for over 100 years and is a big, beautiful, iconic tree. His recommendation is that the trees is pruned in accordance with the TPO by a TPO registered tree surgeon.

It was proposed by Councillor Harris seconded by Councillor Carroll and resolved that the council objects to the tree being cut down and recommends that a different course of action is taken.

Action: Clerk to respond to SCDC with planning application responses

20-21/13 Financial Matters

- a. A brief finance meeting had been held via zoom at 7pm this evening. The invoices and bank reconciliations had been reviewed and no concerns had been raised. The first quarter of the precept £15,542.25 had been received from SCDC. The second quarter should be made in July with the other half of the precept being paid in September/October.
- b. **It was proposed by Councillor Bellamy, seconded by Councillor Goldberg, and resolved** that the bank reconciliations for March are approved.
- c. **It was proposed by Councillor Bellamy, seconded by Councillor Goldberg, and resolved** that the May account payments are approved and paid.

Action: Clerk to set up payments

				Confidential
Diane Bayliss	Salary			
Jason Trueman	Cleaner	£78.00	£0.00	£72.00
John Jennings	Caretaker	£210.00	£0.00	£210.00
		Net	VAT	Gross
Diane Bayliss	Travel/ Clerk's Expenses	£58.20	£0.00	£58.20
Eon	Street Lighting	£681.08	£87.27	£768.35
Nutcombe	Tap for Well	£153.45	£30.69	£184.14
CAPALC	Chairmanship Training	£50.00	£0.00	£50.00
Vision ICT	Email Accounts	£180.00	£36.00	£216.00
Foxtton Parish Council	Contribution to meeting costs	£14.00	£0.00	£14.00
Briar Alarm Systems	Alarm Maintenance	£355.00	£71.00	£426.00
South Cambs DC	Cemetery Rates	£107.29	£0.00	£107.29
SLCC	Membership Fees	£141.00	£0.00	£141.00
D P Garden Works	Village Grass Cutting	£890.00	£0.00	£890.00
NALC	Publications	£17.00	£0.00	£17.00

20-21/14 Recreation Ground/Pavilion Matters

- a.
 - Although measures have been taken to make the play area out of bounds there is evidence that someone is untying the swings and using them. It was agreed that subject to any changes made by the government at the forthcoming weekend that the swings might be padlocked together.
 - The triangle that had been reseeded is now overgrown with nettles. Councillor Goldberg will inspect the area and report back to the clerk.

Action: Councillor Goldberg to inspect the area. Clerk to ask grass cutting contractor to cut overgrown area if appropriate.

20-21/15

Highways

- a. The County Council had confirmed that the options for surfacing the traffic island are limited to tarmac or concrete. **It was therefore proposed by Councillor Harris, seconded by Councillor Goldberg, and resolved** that the surface is tarmacked.

Action: Clerk to notify the Highways Department of the choice of surface.

- b. Councillor O’Byrne outlined the options that had previously been discussed as possibilities for the LHI Bid for 2021-22 as follows:

- London Road: the lack of a footpath path is potentially dangerous for walkers and joggers.
- 20mph speed limit on Church Street

Councillor Mir returned to the meeting at 9.05pm.

- 20mph speed limit outside the school on Station Road.

It was proposed by Councillor Mir, seconded by Councillor Goldberg, and resolved that an application is made for a 20mph outside the school and offer to contribute 15% towards the cost of the project should the bid be successful.

Action: Councillor O’Byrne to prepare application.

20-21/16

Agenda Items for The Next Meeting

Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

20-21/17

4th June 2020 (via zoom)

Meeting Closed at 9.14pm

..... Chairman

..... Date