



HARSTON PARISH COUNCIL

(Noticeboards: High Street and Queens Close)

Minutes of the Parish Council Meeting held on Thursday, 5th March 2020 in the Pavilion on the Recreation Ground commencing at 7.30pm

PRESENT:	<p>Councillor Niall O'Byrne (Chair)</p> <p>Councillor Dominic Bellamy</p> <p>Councillor David Mallyon</p> <p>Councillor Dal Benning</p> <p>Councillor Sandra Carroll</p> <p>Councillor Martin Harris</p> <p>Councillor Fraz Mir</p>
	<p>Diane Bayliss Clerk</p> <p>1 member of the public present</p> <p>Phil Grant</p>

The meeting opened at 7.30pm

<p>19-20/192 Apologies for Absence <i>(LGA 1972 S 85(1))</i> Councillor Trevor Goldberg</p> <p>19-20/193 Members' Declaration of Interest for Items on The Agenda + Requests for Dispensation <i>(Localism Act 2011 s 31 s 33)</i> None</p> <p>19-20/194 Open Forum for Public Participation (15 Minutes) <i>At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.</i> The parishioner present at the meeting requested that the footpath on the west side of the High Street be downgraded from a cycleway to pedestrians only (3 or 4 signs) as there is a perfectly good purpose-built footpath/cycle way along the High Street on the east side. Action: It was agreed that the clerk should contact the County Council Highways and ask if the signs showing combined walk/cycle path could be removed.</p> <p>19-20/195 To Approve Minutes of Meeting Held 6th February 2020 It was proposed by Councillor Carroll, seconded by Councillor Mallyon, and resolved that the minutes of the meeting held on 6th February 2020 are approved and signed by the Chairman.</p> <p>19-20/196 Matters Arising None</p> <p>19-20/197 Clerks Report The clerk presented her report to the meeting and the following items were noted:</p> <ul style="list-style-type: none"> • There had been no response from the Cambridge Army Cadet Force • A quotation had been received this week for cutting back the hedge at the cemetery and this would be considered at the next meeting as it was too late for this agenda. <p>19-20/198 County and District Councillors Reports</p> <ul style="list-style-type: none"> • The District Councillors report had been circulated before the meeting. • Councillor O'Byrne suggested that the parish council might apply for a Grant for solar panels for the roof of the pavilion from the zero carbon communities grant. Councillor Harris
--

suggested that a grant for an EV charging point for the recreation ground car park might also be sought.

- Community Engagement events about East West Rail are continuing and are worth visiting if councillors can attend.
- Community groups may apply for a Community Chest Grant VE Grant and the chairman suggested that perhaps a Remembrance Bench might be purchased at a cost of £600 + £80 delivery.

Action: Clerk to write to County Council to ask if either of these options for a grant might be possible.

Action: Clerk to investigate whether the council or HRG can apply for a grant for a commemorative bench

The chairman adjourned the meeting at 7.52pm in order that Phil Grant from Axis Land Partnerships might be able to speak.

Andrew Adams and Phil Grant had had a meeting with the Planning Officer at South Cambridgeshire District Council regarding their application for the Tanner and Hall site on Station Road. Several issues had been raised about the trees in the arboriculturist report hence the amendment for discussion at this meeting.

The Planning Officer had noted parish council support for the application but said that she would find it useful if the council would provide her with a letter/email explaining in more detail their reasons for supporting the application.

The chairman re-convened the meeting at 8.05pm

19-20/199 Planning Matters

a. Planning Applications

S/4057/19/OL Outline planning permission for the demolition of existing buildings and provision of up to 16 dwellings, up to 120sq.m of office accommodation, access, public open space and landscaping (including details of access and with all other matters reserved)

Tanner and Hall Ltd, Station Road, Harston, Cambridge, Cambridgeshire, CB22 7QP (The above planning application has been amended). **Revised tree survey.** (Councillor O'Byrne)

It was proposed by Councillor Harris, seconded by Councillor Mallyon, and resolved that the parish council support this modification to the original plan.

It was proposed by Councillor Mallyon, seconded by Councillor Bellamy, and resolved that the Chairman should write to the planning officer outlining the parish council's strong support for this application mainly based on the need for affordable housing in the village. The Council will also send a request to District Councillor Sollom requesting that he call the application in to committee if it is recommended for refusal.

Action: Councillor O'Byrne to write to Karen Pell-Coggins and Councillor Sollom.

S/3755/19/FL Rear warehouse extension at Unit D5 Industrial Estate Button End Harston Cambridge Cambridgeshire CB22 7GX (**Amendment**) (Councillor O'Byrne)

It was proposed by Councillor Harris, seconded by Councillor Mallyon, and resolved that the parish council support the application.

20/01021/FUL First floor extension (**Re-submission** of S/4368/19/FL) 14 London Road Harston CB22 7QH for Mr Joseph Marsh (Councillor Goldberg)

Councillor Goldberg had sent his report to the meeting via the chairman as he was unable to attend. His recommendation was that the council continue to support the application.

It was proposed by Councillor Mallyon, seconded by Councillor Harris, and resolved that the parish council support the application.

S/0064/20/DC 123, High Street, Harston, Cambridge, CB22 7QB Discharge of condition 5 (Detailed Tree and soft landscaping protection strategy) pursuant to planning permission S/4299/18/FL (Noted)

S/0079/20/LD 10B, High Street, Harston, Cambridge, CB22 7PX Certificate of lawful development for a single storey rear extension (Noted)

b. Report from Local Plan Meeting

Councillor O'Byrne reported on meeting held at the Corn Exchange on 18th February called 'The Big Debate'. The meeting focused on the Greater Cambridge Local Plan which is a joint plan between Cambridge City and South Cambridgeshire District Council 2031 – 2050.

The difficulty that was highlighted at the meeting is that people wanted to talk about what is happening now in planning rather than what might happen after 2031.

The strongest point made was that people want to reduce the amount of development taking place as there are too many homes being built and there is not the infrastructure to support it.

19-20/200 Financial Matters

- a. Following a visit to the HSBC a cheque for £75, 293.22 had been received by the Council. As previously discussed, £50,000 Section 106 monies are to be deposited with the CCLA. **It was proposed by Council Mir, seconded by Councillor Harris, and resolved** that Councillors Bellamy, Benning and Mallyon will be signatories on the account. The clerk will not be a signatory but will be the main contact for the account.
- b. There were no bank reconciliations as the bank statements had not been received. It was **noted** that from now on the bank reconciliations will run one month behind to allow more time for the statements to arrive and for councillors to review them.
- c. **It was proposed by Councillor Mallyon, seconded by Councillor Mir, and resolved** that the March account payments are approved and paid.

Action: Clerk to set up payments

				Confidential
Diane Bayliss	Salary			
Jason Trueman	Cleaner	£72.00	£0.00	£72.00
John Jennings	Caretaker	£210.00	£0.00	£210.00
		Net	VAT	Gross
Diane Bayliss	Travel/ Clerk's Expenses	£106.20	£0.00	£106.20
Niall O'Byrne	Councillors Expenses	£46.96	£0.00	£46.96
PrimeXeom	Website Hosting	£540.00	£108.00	£648.00
R. Summerfield	War Memorial Flowers	£72.86	£0.00	£72.86
Eon	Pavilion Electric	£30.09	£1.50	£31.59
British Gas	Pavilion Gas	£154.37	£7.71	£162.08

19-20/201 Recreation Ground/Pavilion Matters

- a. A letter had been received from a resident of Orchard Close and referred to Councillor Harris who had visited the property to look at the trees and discuss the concerns raised. The three options outlined were that the trees are left as they are; the trees are removed, and the resident is asked to pay or the trees are removed and the resident is asked to pay however as these are quite healthy trees the parish council were not of a mind to cut them down.
It was therefore proposed by Councillor Harris, seconded by Mallyon, and resolved that the council reply to the occupant to state that the PC are not prepared to cut down the trees as they are healthy and it would be unacceptable to do so in the current climate.
- b. **It was proposed by Councillor Harris, seconded by Councillor Mir, and resolved** that Frankie Harris may bring his fair to Harston Recreation Ground from 20th – 27th July 2020.
- c. **It was proposed by Councillor Mallyon, seconded by Councillor Benning, and resolved** that a letter allowing work to be carried out on the recreation ground by the football club is sent to Mr Pedlar. Councillor Benning reported that the football club would like to have a defibrillator outside the pavilion –
looking for funding (email)
Councillor Harris reported that the sign for the overflow carpark got blown down in the storm – Councillor Harris has repaired it and will replace it.
Councillor Harris reported that the three free trees have been ordered – apple trees – four have been ordered and there will be additional £5.80
Action: Clerk to respond to occupant of Orchard Close
Action: Clerk to respond to Frankie Harris
- d. An email had been received from SCDC Section 106 Department asking the Parish Council to put forward suggestions for the section 106 monies which will arise from the development on Station Road should it go ahead.

The following suggestions will be submitted to the District Council. Further consideration and costings will be sought and brought back to a future meeting for discussion.

- Replace children's slide
- Young children's swings
- Fitness equipment
- Skateboard/BMX ramp
- Covered seating area
- Benches
- Children's garden area
- Tarmac or shingle and drop kerb to the overflow car park on the recreation ground
- Pavilion re-decoration/furnishings
- Picnic Benches with seating
- Water fountain

Action: Clerk to respond to James Fisher (SCDC) with initial list.

19-20/202 Highways

- a. There had been no further meetings of the cross-parish council transport working group. The clerk reported that the likely cost of the clerk and hall hire for these meetings would be £15-20 per year.
- b. Councillor Mallyon had reviewed the SID's quotations and recommended the cameras from Morelock which have a two-year guarantee. **It was proposed by Councillor Mallyon, seconded by Councillor Harris, and resolved** that the council purchase 2 cameras from Morelock at a cost of £5,335 including fitting and a small tablet at a maximum cost of £100 for downloading the data.
- Action:** Clerk to accept quotation and purchase a tablet using the Optimum Cash Card.
- c. The County Council are considering bringing forward the deadline for applying for LHI Bids for the financial year 2021/22 from August to 31st May.

Councillors were asked to bring potential projects to the next meeting for consideration.

A few ideas mentioned at this meeting were: a footpath/cycleway on London Road Harston (over the bridge to turning on left for Shelford Road); traffic calming or a 20mph speed limit on Church Street and a 20mph limit outside the school.

Action: Clerk to include on the agenda for the next meeting and councillors to bring forward ideas to the meeting for consideration.

19-20/203 Tree Update

Councillor Harris had met with Mr Arnold and Mr Lawson to discuss trees. It is hoped that an application will be made to the Woodland Trust for saplings. Additional planting may take place on the village green and/or the green at Queens Close.

19-20/204 HRG

- a. Councillor Bellamy gave a brief update on the latest HRG group meeting. The main items being listed separately on this agenda for discussion:
- b. VE Day Celebrations
It was proposed by Councillor Bellamy, seconded by Councillor Mallyon and resolved that the parish council make a grant of £757 to cover the cost of the VE Day Celebrations (subject to a slight increase should it be necessary, to cover the cost of the insurance premium for the whole year).
- c. Greener Harston Group
The Parish Council agreed to the request from members of HRG for a 'Greener Harston Group', a group of volunteers who will meet monthly to carry out various 'greening' related tasks around the village. Insurance cover to be arranged included in the proposal above.
- d. Buildings of Local Interest
Councillor Bellamy recommended that a meeting be convened between HPC, members of HRG willing to manage asset recording, and Christian Brady from the Greater Cambridge Shared Planning Organisation to clarify how the process will work, who is responsible and ultimately prepare a proposition to bring back to the HPC for approval, amendment or rejection. Councillor Bellamy and Councillor Carroll will attend this meeting on behalf of the parish council.

19-20/205 Schools Update

- The zig zag lines outside the school have been repainted.
- The bollard outside the school is still uprooted and will be reported again.

19-20/206 Agenda Items for The Next Meeting

Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

- LHI Bid
- Bid for section 106

19-20/207 2nd April 2020

APM to be confirmed

7th May 2020

Meeting Closed at 9.45pm

..... Chairman

..... Date