



HARSTON PARISH COUNCIL

Minutes of the Parish Council Meeting held on Thursday, 3rd September 2020 via zoom commencing at 7.30pm

PRESENT:	<p>Councillor Niall O'Byrne (Chair) Councillor Benning Councillor Dominic Bellamy Councillor Martin Harris Councillor Mir Councillor Trevor Goldberg</p>
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Members:11 Quorum 4
 Diane Bayliss - Clerk
 8 members of the public present
 District Councillor Sollom

The meeting opened at 7.35pm

20-21/72	<p>Apologies and Reasons for Absence <i>(LGA 1972 S 85(1))</i> Councillor Mallyon (Business) request for further 3 months agreed approval – It was proposed by Councillor O'Byrne, seconded by Councillor Bellamy, and resolved that the approval for Councillor Mallyon is approved. Councillor Carroll (Personal)</p>
20-21/73	<p>Members' Declaration of Interest for Items on The Agenda + Requests for Dispensation <i>(Localism Act 2011 s 31 s 33)</i> Councillor Benning – Planning Application</p>
20-21/74	<p>Open Forum for Public Participation (15 Minutes) <i>At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.</i> There was one member of the public present who wished to speak on a planning application. The Chairman resolved to close the meeting at that item for ease of understanding by councillors when considering the application.</p>
20-21/75	<p>Co-option of Parish Councillors It was proposed by Councillor Goldberg, seconded by Councillor Mir, and resolved (5 in favour, 1 abstention) that David Stierer is co-opted onto the Parish Council. The Declaration of Acceptance of Office will be signed within 14 days of this meeting. It was proposed by Councillor Bellamy, seconded by Councillor Harris, and resolved that Paul Holdom is co-opted onto the Parish Council. The Declaration of Acceptance of Office will be signed within 14 days of this meeting. It was proposed by Councillor Goldberg, seconded by Councillor Harris, and resolved that Tim Arnold is co-opted onto the Parish Council. The Declaration of Acceptance of Office will be signed within 14 days of this meeting.</p>
20-21/76	<p>To Approve Minutes of Meeting Held 6th August 2020 It was proposed by Councillor Bellamy, seconded by Councillor Mir, and resolved that the minutes of the meeting held on 6th August 2020 are approved. The minutes will be signed by the Chairman as soon as practicable.</p>
20-21/77	<p>Matters Arising</p>

20-21/78	<p>Councillor Goldberg gave a brief overview of the Zero Carbon Communities Grant. An application for low energy lighting for the pavilion will be submitted by 30th September.</p> <p>Clerks Report</p> <p>The clerk 's report had been circulated to councillors prior to the meeting.</p> <p>The National Joint Council for Local Government Services (NJC) has agreed the new pay scale for local government employees for the financial year 2020-21. The pay award is to be backdated to April 1st, 2020.</p>
20-21/79	<p>County and District Councillors Reports</p> <p>a. There was no report from the County Councillor.</p> <p>b. District Councillor Ian Sollom attended the meeting</p> <ul style="list-style-type: none"> • The Planning Application for Station Road is going to planning committee on 9th September. District Councillor Sollom intends to try and visit the site before the committee meeting and hopes to speak at the meeting making general points about the application, in particular the affordable housing provision. Councillor O'Byrne will speak in support of the application. • SCDC Offices are slowly opening and they should be open to the public later this month (details on the website). In person meetings should be available again at council offices (on a limited basis) from the middle of September. • Progress is being made on the response for the call for sites; information should be available at the end of September or beginning of October, including next steps. • East West Rail Cambridge Approaches had held a meeting earlier this evening. Consultation on specific routes should be held at the beginning of next year. • Possible Local Government Reorganisation (into unitary authorities) - expecting more information later this month • The Minister for Housing, Communities and Local Government (MHCLG) had sent a letter to the Mayor asking him to work better with local partners including the GCP who were asked to work more closely with the Mayor. As a result, the Mayor is joining the GCP Board as a non-voting member. • The District Council are preparing a formal response to the planning white paper which should be shared with Parish Councils. <p>Councillor Sollom left the meeting at 8.20pm.</p>
20-21/80	<p>Planning Matters</p> <p>a. Planning Applications</p> <p>S/3106/19/CONDA Carefield Button End Harston CB22 7NX Submission of details required by conditions 5 (Site development Scheme) and 6 (Trees or plants) of planning permission S/3106/19/FL Councillor O'Byrne reported on the background to the application and the additional works that are required to be carried out to fulfil the conditions of the approval.</p> <p>No response is required from the Parish Council.</p> <p>S/20/03080/HFUL 152 High Street Harston Cambridgeshire, Erection of detached triple garage/studio Councillor Goldberg reported that there were no material considerations concerning the application; 12 residents had been contacted directly by the planning authority.</p> <p>It was proposed by Councillor Bellamy, seconded by Councillor Mir, and resolved (5 in favour,1 abstention) that the council support the application.</p> <p>Councillor Goldberg left the meeting at 8.39pm</p> <p>The Chairman closed the meeting at 8.40pm so that Mrs Triggs could speak on the following application which is for retrospective planning permission.</p> <p>S/20/03241/FUL 3 Chapel Lane Harston CB22 7NG Use of annexe as separately let accommodation Councillor Bellamy reported on the application and thanked Mrs Triggs for her summary. All neighbours are being directly contacted by the planning department and there are currently no comments on the District Council website.</p> <p>It was proposed by Councillor Mir, seconded by Councillor Harris, and resolved that the council support the application.</p>

S/20/03394/FUL 2 High Street Harston CB22 7PX Demolition of an existing public house and the development of the site to provide an A1 convenience store at ground floor with 4no. C3 Apartments at first floor together with all associated access and parking - Resubmission of S/3708/19/FL
Demolition of an existing public house partially developed under approval S/4117/17/FL. The development of the site to provide an A1 convenience store at ground floor with 4 no C3 Apartments at first floor. All with associated access and parking. – Resubmission of S/3708/19/FL.

Councillor O'Byrne stated that the original application had been withdrawn and this new application submitted. Four flats important to note as there is no accommodation of this type in Harston. Councillor Harris reported on the application and showed a picture of the proposal which he considered much more in keeping with the village. The pub will be demolished completely. There are currently just two comments on the SCDC website.

It was proposed by Councillor Harris, seconded by Councillor Bellamy, and resolved (5 in favour, Councillor Benning abstained from the vote) that the council support the application.

It was proposed by Councillor O'Byrne and resolved that Highways Matters is brought forward as Councillor Harris must leave the meeting early.

20-21/85

Highways Matters

Councillor Harris reported that the SIDs had been delivered and stored whilst the paperwork that needs to be done to comply with requirements from both the County Council and Balfour Beatty is completed.

In the first instance the cameras will be set up on London Road in stealth mode for 4 weeks to collect data to assist with the case for lowering the speed limit from 40mph to 30mph. The signs may not be in any one location for more than 4 weeks at a time. The purchase cost of the signs will be added to the Parish Council Asset Register and the insurance company has been notified of the purchase. A risk assessment needs to be carried out before the signs are put up by the councillors who have volunteered to carry out this task.

Councillor Harris left the meeting at 9.04pm

The meeting remained quorate and returned to item 20-21/80 Planning Matters.

Planning log

The planning log had been fully updated by the clerk after a search for each application on the South Cambs Website as no planning decision notifications had been received for at least a year.

Planning White Paper

A one-off parish council meeting was arranged for Monday 12th October at 7.30pm to discuss responses to the planning white paper. It is hoped that some guidance will be made available by NALC as to how the council might answer the 26 questions.

20-21/81

Harston Food Hub (Councillor O'Byrne)

- a.
 - Attendance at the Food Hub in July totalled 196 visitors collecting on behalf of 554 people.
 - It is currently open two days per week: Wednesday and Saturday. It is anticipated that the end of furlough scheme may see an increase in use and the opening hours will be monitored to keep up with demand.
 - The Chairman and the Clerk are working on a grant application for the project.

20-21/82

Financial Matters

- a. The Notice of Electors Rights had been posted on the website on 27th August. The period runs from 1st September to 12th October 2020. Accounts can be inspected on request to the clerk.
- b. **It was proposed by Councillor Bellamy, seconded by Councillor Mir, and resolved** that the Council join Cambridgeshire ACRE at a cost of £57.
- c. **It was proposed by Councillor Bellamy, seconded by Councillor Mir, and resolved** that the Council make a donation to MAGPAS of £50.
- d. A brief finance meeting had been held via zoom at 7pm this evening. The invoices and bank reconciliations had been reviewed and no matters for attention were raised.
It was proposed by Councillor Bellamy, seconded by Councillor Mir, and resolved that the bank reconciliations for July and August are approved.

- e. **It was proposed by Councillor Bellamy, seconded by Councillor Benning, and resolved** that the September account payments are approved and paid.

Action: Clerk to set up payments

				Confidential
Diane Bayliss	Salary			
Jason Trueman	Cleaner	£78.00	£0.00	£78.00
John Jennings	Caretaker	£210.00	£0.00	£210.00
Came & Co	Insurance Premium	1462.15	£0.00	1462.15
Optimum Cash Card	Top Up	£250.00	£0.00	£250.00
		Net	VAT	Gross
Diane Bayliss	Travel/ Clerk's Expenses	£36.60	£0.00	£36.60
Rialtas	Software Support	£124.00	£24.80	£148.80
Eon	Street Lighting	£83.11	£4.16	£87.27
D P Gardenworks	Grass Cutting	£695.00	£0.00	£695.00
Optimum Cash Card	Top Up	£400.00	£0.00	£400.00
ICO	Registration Fee	£35.00	£0.00	£35.00

20-21/83 Recreation Ground/Pavilion Matters

- a. A request for a plaque on the new bench to be purchased for the recreation ground had been received. The plaque would commemorate those NHS staff and keyworkers who had lost their lives in the COVID-19 pandemic. The recreation ground working group will agree the wording of the plaque and prices will be sought and brought back to the next meeting for approval.

Action: Recreation Ground Working Group/Clerk.

- b. The PCSO had confirmed that CCTV footage can be used to prosecute offenders. It was agreed that members of the recreation ground working group will contact the PCSO to discuss the matter further and possibly visit Melbourne Village College to see the system they have in place.

Action: Recreation Ground Working Group/Councillor Holdom; Clerk – October Agenda

- c. A temporary building has yet to be erected at the recreation ground. There is a concrete base already on the site and prices will be sought for a concrete garage like the one already there.

Action: Clerk & Chairman to investigate

- d. A Government Grant of £10,000 had been received via SCDC for the pavilion. No specific guidance has been received on how the money might be spent.

Action: Recreation Ground Working Group to discuss expenditure on the pavilion.

Action: Clerk to find out if there are any 'rules' about spending the grant.

20-21/84 Community Defibrillator

- a. Discussions had taken place and quotations had been received for installing defibrillators at both the Recreation Ground and Meadow Way. Councillor Mir considered that further consideration should be given as to which defibrillator should be purchased, whether the council should purchase one or two and where they should be situated. Having too many is not necessarily the right thing to do and if the council only purchase one his advice would be to have it at the recreation ground.

Action: Councillor Bellamy to investigate further.

20-21/85 Highways

- a. Discussed earlier in the meeting.

20-21/90 Motion to Exclude the Public and Press

That the public (including representatives of the press) be excluded during the consideration of the remaining item No 2020-21/91 because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Category 1 & 2 Part 1 Schedule 12A to the Local Government Act 1972 (as amended).

As Councillor Benning needed to leave the meeting, the last item 20-21/91 was brought forward for discussion. Items 20-21/86/87/88 and 89 were all deferred until the next meeting.

It was proposed by Councillor Mir, seconded by Councillor Benning, and resolved that the meeting should be closed to the public and press at 9.42pm. The zoom meeting was locked.

- 20-21/91** It was proposed by Councillor Mir, seconded by Councillor Bellamy, and resolved that the pavilion cleaner is offered an further 1.5 hours per week in order to carry out additional duties including undertaking a perimeter walk of the recreation ground noting any issues and clearing any rubbish, emptying the bins on the recreation ground and spider dusting the pavilion.
The recreation gates will be left open for the foreseeable future in the absence of anyone to carry out the task of locking and unlocking daily.
The meeting was re-opened to the public and press at 9.49pm
Councillor Benning left the meeting which was then closed as it was no longer quorate.
- 20-21/86** **East West Rail**
a. Deferred.
- 20-21/87** **HRG**
a. Deferred.
- 20-21/88** **Tree Planting**
Deferred.
- 20-21/89** **Agenda Items for the Next Meeting**
Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.
- 20-21/90** **Motion to Exclude the Public and Press**
As above.
- 20-21/91** **Caretaker Role and Operational Changes to the Recreation Ground**
As above.
- 20-21/92** 1st October 2020 (via zoom)

Meeting Closed at 9.50pm

..... Chairman

..... Date