



HARSTON PARISH COUNCIL

Chairman: Mr Niall O'Byrne. Clerk: Mrs Diane Bayliss

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Email: clerk@harstonparishcouncil.org.uk

NOTICE OF A MEETING OF THE PARISH COUNCIL

*COVID-19 Pandemic (Temporary Regulations in force from 4th April 2020
expiring 7th May 2021)*

*The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of
Local Authority and Police and Crime Panel Meetings) (England and Wales)
Regulations 2020, S78*

To Members of the Finance Committee:

Members: 5 Vacancy: 1 Quorum: 3

I hereby give notice that a meeting of Harston Parish Council **Finance Committee**
will be held via 'Zoom' on **Thursday 4th March 2021 at 7pm**

Join Zoom Meeting

<https://us02web.zoom.us/j/87525958185?pwd=bGdpQ1IncVFmZlJkY3kyenRhNXgvQT09>

Meeting ID: 875 2595 8185

Passcode: 237864

You are hereby summoned to attend for the purpose for the purpose of
considering and resolving upon the business to be transacted at the meeting as
set out hereunder:

Members of the public and press are invited to attend.

26th February 2021

Clerk to the Parish Council

FINANCE COMMITTEE AGENDA

20-21/3: Apologies and Reasons for Absence

(LGA 1972 S 85(1))

20-21/3: Members' Declaration of Interest for Items on The Agenda + Requests for Dispensation

(Localism Act 2011 s 31 s 33)

20-21/4: Open Forum for Public Participation (15 Minutes)

At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

20-21/4: To Approve Minutes of Finance Committee Meeting

Minutes of Meeting Held 4th February 2021

20-21/4: Bank Reconciliations

To Approve Bank Reconciliations for February

20-21/4: Approval of Payments

To Pay March Accounts

Payments since the last meeting

Diane Bayliss	February Salary			Confidential
Jason Trueman	Pavilion Cleaner/Caretaker			£156.39

Payments for tonight's meeting

		Travel/ Clerk's		
Diane Bayliss	Expenses	£82.72	£0.00	£82.72
Eon	Street Lighting	£83.16	£4.16	£87.32
		Ink Clerk &		
Viking Direct	Councillor	£83.96	£16.79	£100.75
Create Signs	Footpath Signs	£105.00	£21.00	£126.00
Epitaph	Cemetery Software	£309.00	£61.80	£370.80
		Barnwell		
Electrical	Install Defibrillator	£440.00	£88.00	£528.00
Barnwell	Electric Photo Cell			
Electrical	and Cage	£214.70	£42.94	£257.64

20-21/4: Bank Authorisation

- a. To Consider and Approve Additional Signatories for the Unity Trust Bank Accounts

20-21/4: To Review Financial Regulations

To Note and Approve Updates to Financial Regulations

20-21/4: Motion to Exclude the Public and Press

That the public (including representatives of the press) be excluded during the consideration of the remaining item No 47 because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s) there would be disclosure to them of exempt information of Category 1 & 2 Part 1 Schedule 12A to the Local Government Act 1972 (as amended).

20-21/4: Harston Food Hub

- a. Update on Food Hub Card Payments and Banking Liabilities
- b. To Approve Delegation of Invoice Payments for the Food Hub to the Clerk to the Council
- c. A resolution to Consider the PC's future relationship with the Food Hub in September 2021, allowing time to come out of the current lockdown and for the vaccine rollout, in order to have an informed discussion at the October meeting.

20-21/4: Date of Next Meetings:

8th April 2021 (Zoom)

6th May 2021 (Zoom)

Any business and payments to be considered at the Finance Committee meeting must be delivered to the Clerk for inclusion in the agenda at least 7 days prior to the meeting.