



HARSTON PARISH COUNCIL

Chairman: Mr Dominic Bellamy. Clerk: Mrs Diane Bayliss

PO Box 330, Ely, Cambs. CB7 9GF

Email: clerk@harstonparishcouncil.org.uk

NOTICE OF A MEETING OF THE PARISH COUNCIL

To Members of the Finance Committee

Members: 5 Quorum: 3

I hereby give notice that a meeting of Harston Parish Council will be held on **Thursday 3rd June 2021 at 7.00pm in the Parish Church**

You are hereby summoned to attend for the purpose for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder:

Members of the public and press are invited to attend.

28th May 2021

Clerk to the Parish Council

F21-22/11 Election of Chairman

F21-22/12 Approval of Apologies and Reasons for Absence

(LGA 1972 s 85(1))

F21-22/13 Members' Declaration of Interest for Items on the Agenda

(Localism Act 2011 s 31 s 33)

F21-22/14 Open Forum for Public Participation (15 Minutes)

At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman

F21-22/15 Minutes of Previous Meeting

Proposal: That Harston Parish Council herewith agree the minutes of the Finance Committee meeting held on 29th April 2021.

F21-22/16 Bank Reconciliations

Proposal: To Approve Bank Reconciliations for April 2021

- Current Account
- Multi-Pay Card
- Food Hub Account

F21-22/17 Clerk's Home Working Allowance

Proposal: That the Clerk's home working allowance be increased in line with HMRC Guidelines April 2020.

F21-22/18 Harston Parish Council Payments

- a. **Proposal:** To Pay June Accounts

Payments since the last meeting:

Diane Bayliss April Salary (Confidential)

Jason Trueman Caretaker Salary £168.00

Payments for tonight's meeting:

Payee	Item	Net	VAT	Gross
Diane Bayliss	Travel/ Clerk's Expenses	£58.20	£0.00	£58.20
Eon	Street Lighting	£80.48	£4.02	£84.50
LGS Services	Internal Audit	£125.00	£25.00	£150.00
Harston Parish Church	Hire Charges	£210.00	£0.00	£210.00
Nutcombe	Pavilion Leak	£58.85	£11.77	£70.62
Prime Xeon	Domain Name	£15.00	£3.00	£18.00
Vision ICT	Email Account Hosting	£36.00	£7.20	£43.20
Swaffham Bulbeck	Ink	£48.87	£0.00	£48.87
D P Garden Works	Grass Cutting	£452.00	£0.00	£452.00
Tuts	NRSWA Course (SID's)	£195.00	£39.00	£234.00
RH Landscapes	Tree Works	£950.00	£190.00	£1,140.00
Zion Landscapes	Grass Cutting	£981.26	£196.24	£1,177.50

F21-22/19 To Consider Quotations

- a. **Proposal:** To consider the affordability of the quotation for play area replacement parts.
- b. **Proposal:** To consider quotation for bus shelter refurbishment survey

F21-22/20 To Consider Investment Possibilities

- a. To Discuss the Investment of s106 Funds

F21-22/21 Date of Next Meeting

July 1st 2021

Any business and payments to be considered at the Finance Committee meeting must be delivered to the Clerk for inclusion in the agenda at least 7 days prior to the meeting.