



HARSTON PARISH COUNCIL

Chairman: Mr Dominic Bellamy. Clerk: Mrs Diane Bayliss

PO Box 330, Ely, Cambs. CB7 9GF

Email: clerk@harstonparishcouncil.org.uk

NOTICE OF A MEETING OF THE PARISH COUNCIL

To Members of the Finance Committee

Members: 5 Quorum: 3

I hereby give notice that a meeting of Harston Parish Council will be held on **Thursday 29th April 2021 at 7.00pm via Zoom**

You are hereby summoned to attend for the purpose for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder:

Members of the public and press are invited to attend.

22nd April 2021

Clerk to the Parish Council

F21-22/1 Approval of Apologies and Reasons for Absence

(LGA 1972 s 85(1))

F21-22/2 Members' Declaration of Interest for Items on the Agenda

(Localism Act 2011 s 31 s 33)

F21-22/3 Open Forum for Public Participation (15 Minutes)

At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman

F21-22/4 Minutes of Previous Meeting

Proposal: That Harston Parish Council herewith agree the minutes of the Finance Committee meeting held on 8th April 2021.

F21-22/5 Bank Reconciliations

Proposal: To Approve Bank Reconciliations for Year End March 2021:

- Current Account
- S106 Account
- Food Hub Account

F21-22/6 To Review Budget Reports, Ear Marked Reserves and General Reserves for 2020-21

F21-22/7 Harston Parish Council Payments

- a. **Proposal:** To Approve Payment of Salaries by BACS for the Forthcoming Year
- b. **Proposal:** To Approve Payment of Utilities by Direct Debit for the Forthcoming Year
- c. **Proposal:** To Pay May Accounts

Payments since the last meeting:

Diane Bayliss April Salary (Confidential)

Jason Trueman Caretaker Salary £182.00

Payments for tonight's meeting:

Payee	Item	Net	VAT	Gross
Diane Bayliss	Travel/Clerk's Expenses	£126.60	0	£126.60
Eon	Street Lighting	£83.16	£4.16	£87.32
SLCC	Training	£30.00	£6.00	£36.00
Briar Alarms	Maintenance Charge	£360.00	£72.00	£432.00
Tim Arnold	Flyer Printing	£61.12	0	£61.12
CAPALC	Councillor Training	£75.00	0	£75.00

F21-22/8 Scheme of Delegation for Parish Council Payments

- a. **Proposal:** To Consider and Approve a Scheme of Delegation to the Clerk for Parish Council Payments (in the event of not being able to hold physical or virtual meetings).

F21-22/9 EWR Village Meeting

- a. **Proposal:** To Consider Payment of £200 for PA System for the Village EWR Meeting on the Recreation Ground.

F21-22/10 Date of Next Meeting

June 3rd 2021 (TBC)

Any business and payments to be considered at the Finance Committee meeting must be delivered to the Clerk for inclusion in the agenda at least 7 days prior to the meeting.