



# HARSTON PARISH COUNCIL

Chairman: Mr Dominic Bellamy. Clerk: Mrs Diane Bayliss

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## NOTICE OF A MEETING OF THE PARISH COUNCIL

### To Members of the Finance Committee

Members: 5 Quorum: 3

I hereby give notice that a meeting of Harston Parish Council will be held on **Thursday 1<sup>st</sup> July 2021 at 7.00pm in the Parish Church**

You are hereby summoned to attend for the purpose for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder:

Members of the public and press are invited to attend.

25<sup>th</sup> June 2021

Clerk to the Parish Council

**F21-22/22 Approval of Apologies and Reasons for Absence**

*(LGA 1972 s 85(1))*

**F21-22/23 Members' Declaration of Interest for Items on the Agenda**

*(Localism Act 2011 s 31 s 33)*

**F21-22/24 Open Forum for Public Participation (10 Minutes)**

*At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman*

**F21-22/25 Minutes of Previous Meeting**

**Proposal:** That Harston Parish Council herewith agree the minutes of the Finance Committee meeting held on 3<sup>rd</sup> June 2021.

**F21-22/26 Bank Reconciliation/Budget Reports**

**a. Proposal:** To Approve Bank Reconciliations for May 2021

- Current Account
- Multi-Pay Card
- Food Hub Account/Optimum Card Account

**b.** To Receive Quarterly Budget Reports

**F21-22/27 Harston Parish Council Payments**

**c. Proposal:** To Pay July Accounts

**Payments since the last meeting:**

Diane Bayliss June Salary (Confidential)

Jason Trueman Caretaker Salary, Basic Pay £168.00

**Payments for tonight's meeting:**

<b>Payee</b>	<b>Item</b>	<b>Net</b>	<b>VAT</b>	<b>Gross</b>
Diane Bayliss	Travel/ Clerk's Expenses	£309.60	£0.00	£309.60
Nutcombe	Repair Water Fountain	£58.00	£11.60	£69.60
Clerks and Councils Direct	Scroll	£73.80	£14.76	£88.56
South Cambs DC	Bins and Installation	£1,600.00	£0.00	£1,600.00
Red Shoes	Payroll	£37.50	£7.50	£45.00
Create Signs	EWR Signs	£30.00	£6.00	£36.00
Zion Landscapes	Grass Cutting	£490.63	£98.12	£588.75

**F21-22/28 Parish Council Insurance Renewal**

a. **Proposal:** To Consider Quotations for Insurance Renewal for 2021-22

**F21-22/29 To Consider Quotations**

a. **Proposal:** To consider quotation from Parish Council Websites for a new Website.

**F21-22/30 Date of Next Meeting**

September 2<sup>nd</sup> 2021

*Any business and payments to be considered at the Finance Committee meeting must be delivered to the Clerk for inclusion in the agenda at least 7 days prior to the meeting.*