



HARSTON PARISH COUNCIL

Chairman: Mr Dominic Bellamy. Clerk: Mrs Diane Bayliss

PO Box 330, Ely, Cambs. CB7 9GF

Email: clerk@harstonparishcouncil.org.uk

NOTICE OF A MEETING OF THE FINANCE COMMITTEE

To Members of the Finance Committee

Members: 5 Quorum: 3

I hereby give notice that a meeting of Harston Parish Council will be held on **Thursday 12th August 2021 at 7.00pm via zoom.**

All decisions made will be ratified at the next face to face meeting of the Finance Committee

Join Zoom Meeting

<https://us02web.zoom.us/j/83336682011?pwd=U3Q0YncvVkZPME9ZQmQxb255TTlvZz09>

Meeting ID: 833 3668 2011

Passcode: 181891

You are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder:

Members of the public and press are invited to attend.

23rd July 2021

Clerk to the Parish Council

D M Bayliss

F21-22/31 Approval of Apologies and Reasons for Absence

(LGA 1972 s 85(1))

F21-22/32 Members' Declaration of Interest for Items on the Agenda

(Localism Act 2011 s 31 s 33)

F21-22/33 Open Forum for Public Participation (10 Minutes)

At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman

F21-22/34 Minutes of Previous Meeting

Proposal: That Harston Parish Council herewith agree the minutes of the Finance Committee meeting held on 1st July 2021.

F21-22/35 Bank Reconciliation/Budget Reports

a. Proposal: To Approve Bank Reconciliations for June 2021

- Current Account
- Multi-Pay Card
- Food Hub Account/Optimum Card Account

F21-22/36 Harston Parish Council Payments**b. Proposal:** To Pay August Accounts**Payments since the last meeting:**

Diane Bayliss July Salary (Confidential)

Jason Trueman Caretaker Salary, Basic Pay £168.00

Payments for tonight's meeting:

Payee	Item	Net	VAT	Gross
Greg tucker	Travel Expenses	47.25	£0.00	£47.25
Jason Trueman	Caretaker/Cleaner	£5.96	£0.00	£5.96
Diane Bayliss	Travel/ Clerk's Expenses	£90.80	£0.00	£90.80
SLCC	Clerks Manual/Books	£106.26	£0.00	£106.26
Sam Bowden	Remove Green Waste	£50.00	£0.00	£50.00
Exteniture	Bus Stop Survey	£253.00	£50.60	£303.60
Dan Petit	Grass Cutting	£1,217.00	£0.00	£1,217.00
Zion Landscapes	Grass Cutting	£640.63	128.13	£768.76
Pear Technology	Cemetery Mapping Software	£695.00	139.00	£834.00

Any other invoices received to be paid under delegated powers and listed on the next agenda

F21-22/37 Parish Council Insurance Renewal**a. Proposal:** To Consider Quotations for Insurance Renewal for 2021-22**F21-22/38 To Consider Quotations****a. Proposal:** To consider quotation from Parish Council Websites for £100 for a .gov.uk domain name for the website.**F21-22/39 Date of Next Meeting**September 2nd 2021

Any business and payments to be considered at the Finance Committee meeting must be delivered to the Clerk for inclusion in the agenda at least 7 days prior to the meeting.