



# HARSTON PARISH COUNCIL

Chairman: Mr Dominic Bellamy. Clerk: Mrs Diane Bayliss

PO Box 330, Ely, Cambs. CB7 9GF

Email: [clerk@harstonparishcouncil.org.uk](mailto:clerk@harstonparishcouncil.org.uk)

## NOTICE OF A MEETING OF THE FINANCE COMMITTEE

### To Members of the Finance Committee

Members: 5 Quorum: 3

I hereby give notice that a meeting of Harston Parish Council will be held on **Thursday 2<sup>nd</sup> September 2021 at 7.00pm in Harston Parish Church**

All decisions made will be ratified at the next face to face meeting of the Finance Committee

You are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder:

Members of the public and press are invited to attend.

25<sup>th</sup> August 2021  
Clerk to the Parish Council

*D M Bayliss*

### **F21-22/40 Approval of Apologies and Reasons for Absence**

*(LGA 1972 s 85(1))*

### **F21-22/41 Members' Declaration of Interest for Items on the Agenda**

*(Localism Act 2011 s 31 s 33)*

### **F21-22/42 Open Forum for Public Participation (10 Minutes)**

*At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman*

### **F21-22/43 Minutes of Previous Meeting**

**Proposal:** That Harston Parish Council herewith agree the minutes of the Finance Committee meeting held on 12<sup>th</sup> August

**Proposal:** To ratify decisions made at meeting held over zoom on 12<sup>th</sup> August 2021.

### **F21-22/44 Bank Reconciliation/Budget Reports**

a. **Proposal:** To Approve Bank Reconciliations for August 2021

- Current/Deposit Account
- Multi-Pay Card
- Food Hub Account/Optimum Card Account

### **F21-22/45 Harston Parish Council Payments**

b. **Proposal:** To Pay September Accounts

**Payments since the last meeting:**

Diane Bayliss August Salary (Confidential)

Jason Trueman Caretaker Salary, Basic Pay £168.00

**Payments for tonight's meeting:**

<b>Payee</b>	<b>Item</b>	<b>Net</b>	<b>VAT</b>	<b>Gross</b>
Diane Bayliss	Expenses	£69.20	0.00	69.20
Rialtas	Software Support	£124.00	£24.80	£148.80
Zion Landscapes	Grass Cutting	£640.63	£128.13	£768.76
D P Garden Works	Grass Cutting	£477.00	0.00	£477.00

**F21-22/46 To Consider Quotations**

- a. **Proposal:** To Consider the purchase of additional waste bins for Meadow Way from General Reserves (£414 + £3 per week collection fee)

**F21-22/47 HRG Insurance**

- a. **Proposal:** To Approve Insurance Quotation for HRG

**F21-22/48 Date of Next Meeting**

October 7<sup>th</sup> 2021

*Any business and payments to be considered at the Finance Committee meeting must be delivered to the Clerk for inclusion in the agenda at least 7 days prior to the meeting.*