



HARSTON PARISH COUNCIL

Chairman: Mr Dominic Bellamy. Clerk: Mrs Diane Bayliss

PO Box 330, Ely, Cambs. CB7 9GF

Email: clerk@harstonparishcouncil.org.uk

NOTICE OF A MEETING OF THE FINANCE COMMITTEE

To Members of the Finance Committee

Members: 5 Quorum: 3

I hereby give notice that a meeting of Harston Parish Council will be held on **Thursday 4th November 2021 at 7.00pm in Harston Parish Church**

All decisions made will be ratified at the next face to face meeting of the Finance Committee

You are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder:

Members of the public and press are invited to attend.

29th October 2021
Clerk to the Parish Council

D M Bayliss

F21-22/58 Approval of Apologies and Reasons for Absence

(LGA 1972 s 85(1))

F21-22/59 Members' Declaration of Interest for Items on the Agenda

(Localism Act 2011 s 31 s 33)

F21-22/60 Open Forum for Public Participation (10 Minutes)

At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman

F21-22/61 Minutes of Previous Meeting

Proposal: That Harston Parish Council herewith agree the minutes of the Finance Committee meeting held on 7th October 2021

F21-22/62 Bank Reconciliations

- a. **Proposal:** To Approve Bank Reconciliations for October 2021
- Current/Deposit Account
 - Food Hub Account/Optimum Card Account
 - Multi-Pay Card (September)

F21-22/63 To Note Receipts

- a. Textile Bank £39.30
b. Burial Fees £30

F21-22/64 Harston Parish Council Payments

- a. **Proposal:** To Pay November Accounts
Payments since the last meeting:

Diane Bayliss October Salary (Confidential)
Jason Trueman Caretaker Salary, Basic Pay £168.00
Payments for tonight's meeting:

Payee	Item	Net	VAT	Gross
Diane Bayliss	Expenses	£171.80	0.00	171.80
Cambridgeshire ACRE	Subscription	£57.00	£0.00	£57.00
Viking Direct	Ink/Paper	£139.35	£27.87	£167.22
Microshade	Remote Hosting	£451.00	£90.20	£541.20
SLCC	NP Manual	£24.50	£0.00	£24.50
Zion Landscapes	Grass Cutting	£640.63	£128.13	£768.76
D P Gardenworks	Grass Cutting	£477.00	0.00	£477.00

F21-22/65 Parish Council Bank Account Payments and Signatories

- a. To Discuss Banking Arrangements and Signatories

F21-22/66 Parish Council Funds

- a. **Proposal:** To Consider opening a Cambridge Building Society Account

F21-22/67 Date of Next Meetings

December 2nd 2021

Any business and payments to be considered at the Finance Committee meeting must be delivered to the Clerk for inclusion in the agenda at least 7 days prior to the meeting.