



HARSTON PARISH COUNCIL

Minutes of the Parish Council Meeting held on Thursday, 5th November 2020 via zoom commencing at 7.30pm

Present:

Councillor Niall O'Byrne (Chair)
 Councillor Dominic Bellamy
 Councillor Fraz Mir
 Councillor Trevor Goldberg

Councillor Paul Holdom
 Councillor Tim Arnold
 Councillor David Stierer

Members:11 Quorum 4

Diane Bayliss - Clerk
 1 member of the public
 District Councillor Sollom

20-21/1 Apologies and Reasons for Absence

(LGA 1972 S 85(1))

Councillor Mallyon (Business) (Previously approved)

Councillor Harris (Personal); Councillor Benning (Business);
 Councillor Carroll (Personal).

20-21/1 Members' Declaration of Interest for Items on The Agenda + Requests for Dispensation

(Localism Act 2011 s 31 s 33)

None.

20-21/1 Open Forum for Public Participation (15 Minutes)

At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

None.

20-21/1 To Approve Minutes of Meeting Held 1st October 2020

It was proposed by Councillor Holdom, seconded by Councillor Bellamy, and resolved that the minutes of the meeting held on 1st October 2020 are approved. The minutes will be signed by the Chairman as soon as practicable.

20-21/1 Matters Arising

None.

20-21/1 Clerks Report

The clerk 's report which had been circulated to councillors prior to the meeting was noted.

20-21/1 Councillor Reports

The chairman requested that short bullet point reports be sent to the clerk and chairman ahead of the meeting in order to help reduce the length of meetings and focus discussion.

20-21/1 Parish Council Committees

- a. **It was proposed by Councillor Bellamy, seconded by Councillor Arnold, and resolved** that the parish council set up a Finance Committee to meet at 7pm on the first Thursday of the month (LGA 1972 s 101). Additional meetings may be held to discuss the annual budget and policy review as required. The precept will continue to be approved by the full Council at the main Parish Council meeting.
It was proposed by Councillor Bellamy, seconded by Councillor Goldberg, and resolved that the parish council set up a Planning Committee to meet at 7pm on the 2nd Thursday of the month (LGA 1972 s 101). Additional meetings may be set up if required or cancelled if there is no business to consider.
- b. The following councillors were appointed to the two newly formed committees:

Planning Committee:

Councillor O'Byrne
Councillor Bellamy
Councillor Holdom
Councillor Arnold
Councillor Mir
Councillor Stierer
Councillor Harris

Finance Committee:

Councillor Bellamy
Councillor Benning
Councillor Holdom
Councillor Stierer

20-21/1 County and District Councillors Reports

- a. There was no report from the County Councillor.
- b. District Councillor Ian Sollom had sent a report which would be circulated after the meeting. The main points raised were as follows:
 - COVID 19 Update
 - Travel Hub/Park and Ride
 - Police Cuts

A meeting between Tumi Hawkins (SCDC), Councillor O'Byrne and District Councillor Sollom about the need for affordable housing in Harston, and how it might be provided, had been held via zoom. This matter will be included for discussion on the agenda for the December parish council meeting.

Councillor Sollom left the meeting at 8.02pm.

20-21/1 Planning Matters

a. Planning Applications

20/04114/HFUL 97 High Street Harston CB22 7QB Single storey side extension (Councillor Arnold)

It was proposed by Councillor Arnold, seconded by Councillor Arnold, and resolved that the council support the application.

S/2601/18/FL 33 High Street Harston Cambridge Cambridgeshire CB22 7PX Detached double garage (Councillor Stierer)

S/2644/18/FL 33 High Street Harston Cambridge Cambridgeshire CB22 7PX Detached dwelling and car port. Councillor Stierer reported that there were concerns about access including traffic flow onto the main road across the cycleway.

The highways department and neighbouring property had objected on the same grounds.

It was proposed by Councillor Mir, seconded by Councillor Arnold, and resolved that the council do not support these applications on the grounds of highways safety and traffic generation.

20/02456/FUL 123 High Street, Harston. Installation of 2 no. Jet Wash Machines and Air/Water & Vacuum Machines & Bay. Councillor Goldberg reported that development and building of an approved application had begun on site. He considered that there was no reason why the parish council should change their recommendation to object to this application. The application had been originally submitted on 21st May 2020 and updated on 15th

October with changes made to lighting; from 12 lights mounted on a wall at 2.6-metre-high to two tall lamppost mounted lights, one at 4m and one at 5m.

It was proposed by Councillor Goldberg, seconded by Councillor Bellamy, and resolved that the council object to the application stating the same material considerations as for the last application (Overlooking / loss of privacy, Loss of light/overshadowing, Highway Safety, Traffic, Parking, Noise, Design, appearance and materials and Nature Conservation and or impact on protected trees or the landscape). The Council will send a letter to the planning officer (copied to the District Councillor) outlining the concern raised by councillors, given the allegations that the current application does not show the plan as it will be following the extension".

Action: Clerk to send responses and write to planning officer using information provided by Councillor Goldberg.

b. Planning Approvals

20/03639/HFUL 8 Orchard Close Harston CB22 7PT Construction of a small rear / side single storey extension.

S/20/03080/HFUL 152 High Street Harston Cambridgeshire. Erection of detached triple garage/studio

c. Planning Notifications

20/03876/S74B Lancaster Porsche 140-146 High Street Harston Cambridge – application withdrawn.

20-21/1 Harston Food Hub (Councillor Arnold)

a. Councillor Arnold had attended a shift at the Food Hub and congratulated those running the hub for their hard work and the success of the Hub so far.

- A Christmas raffle is due to take place with a launch date of 14th November. The intention was to canvass local businesses but this may prove more difficult because of the lockdown.
- The Hub could do with a few more volunteers
- Shifts are arranged a month in advance.
- Volunteers are need to help to collect food.
- A grant of £333 has been made by the Waitrose Community Fund.

20-21/1 Financial Matters

- a. The budget reports had been circulated just prior to the meeting but not considered. New reports would be sent out ahead of the budget meeting on 26th November.

Action: Clerk to circulate budget papers.

- b. A VAT repayment of £535.28 for the period 1st April to 30th September had been received and was noted.
- c. A payment from the Rural Payments Agency of £370.50 had been received.

Councillor Bellamy took the chair at 8.33pm as the chairman had lost internet connection.

- d. A brief finance meeting had been held via zoom at 7pm this evening. The invoices and bank reconciliations had been reviewed and no matters for attention were raised.

It was proposed by Councillor Bellamy, seconded by Councillor Mir, and resolved that the bank reconciliations for October are approved.

- e. **It was proposed by Councillor Bellamy, seconded by Councillor Stierer, and resolved** that the October account payments are approved and paid. It was noted that there was an additional cost of £60 for anti-virus software and for hosting the ADOBE Licence.

Action: Clerk to set up payments

				Confidential
Diane Bayliss	Salary			
Jason Trueman	Cleaner	£182.00	£0.00	£84.00
		Net	VAT	Gross
	Travel/ Clerk's			
Diane Bayliss	Expenses	£36.60	£0.00	£36.60
Eon	Street Lighting	£80.43	£4.02	£84.45
Red Shoes	Payroll	£37.50	£7.50	£45.00
Microshade	Remote Hosting	£536.20	£107.24	£643.44
CAPALC	Training	£30.00	£0.00	£30.00
D P				
Gardenworks	Grass Cutting	£1,145.00	£0.00	£1,145.00

20-21/1. Recreation Ground/Pavilion Matters

- a. • The recreation ground working group had met on zoom and chosen a garage which had been ordered. Estimated delivery is the week beginning 25th January. The Clerk had emailed the

planning department to enquire as to whether planning permission was required.

- A reply had been received from the Football Club re spraying of the recreation ground. It was agreed that the club would need to ask the parish council for permission before undertaking this work next year.
- Councillor Goldberg had found a supplier of correct shackles for the swings and would make arrangements for these to be ordered.

b. *The chairman returned to the meeting at 8.38pm*

- c. Councillor Holdom reported that the supplier of the original quotation for CCTV cameras had failed to turn up for two meetings. He therefore suggested that the Council find another supplier. He also

reported that the PCSO had been too busy to attend a meeting at the recreation ground to discuss the matter.

Action: *Councillor Holdom to discuss finding another supplier with the clerk.*

- d. It was agreed that Cycling UK may use the recreation ground on Sunday 6th December for their cycle repair event subject to government guidelines and the current 'lockdown' being lifted on 2nd December.

Action: *Clerk to notify HRG of decision.*

20-21/1 Community Matters

- a. Councillor Mir reported that the Football Association are currently offering the IPAD S1 defibrillator for £695 + VAT.
- If only one is to be ordered, the preferred siting would be the recreation ground.
 - Any defibrillators purchased would need to be checked regularly, therefore, the council need to find someone to take on this responsibility.
 - Concerns were raised around security of the defibrillator whether housed at the recreation ground or Meadow Way.

It was proposed by Councillor Bellamy, seconded by Councillor Mir, and resolved that the Council purchase one defibrillator for installation at the recreation ground.

Action: Clerk to order defibrillator on behalf of the council.

b. Memorial Bench.

A grant had been received from the South Cambs District Council Community Chest Fund for £800, and paid to the HRG who would transfer the funds to the parish council once the bench is ordered.

It was proposed by Councillor Arnold, seconded by Councillor Goldberg, and resolved that the commemorative bench should be placed at the recreation centre. Exact location and fixings to be agreed.

Action: Clerk to order. Recreation ground group to discuss exact location.

20-21/1. Highways

- a.** Councillor Goldberg reported that there were currently two outstanding issues with regard to the installation of the speed cameras; the first that training is required for whoever is going to put them up, and the second is gaining permission from Balfour Beatty to erect them on the lampposts.

Action: Clerk to follow up requirements with Councillor Harris.

- b.** Councillor Stierer reported on the condition of the bus shelters.

- Cleaning (window cleaner?)
- Weed and graffiti removal
- Glass replacement, perhaps with an alternative material that cannot be easily smashed.
- The shelter by the school may need to be replaced.

it was agreed that the Council would seek quotations for the work required.

Action: Councillor Stierer send report to Clerk who will contact local handyman/window cleaner to seek quotes.

20-21/1. Transport Matters

- a.**
- Councillor Bellamy reported that the application for a feasibility study is well advanced with support from Anthony Brown's office.
 - The working group is awaiting estimated scoping costs for a feasibility study from the County Council.

- Match funding of £16K had been agreed with the Combined Authority for the conditional 25% proportion of the total cost of £67K we will be applying for.
- Meeting booked for November 16th with Anthony Brown to discuss next steps.
- There is no submission date yet but should be later this month.
- Timetables have not yet been agreed by GTR for Cambridge South Station.

- b. Councillor Bellamy continues to attend the East West Rail Approaches Group meetings. If there is a case for the East West Railway, the group support the route going through a new Cambourne North Station rather than Cambourne South, and will continue to make the case for that with stakeholders. In this, the group is supporting our local MP, the Mayor of the Combined Authority and members of the Local District Council. Group members call on EWR not to ignore the combined weight of this opinion and the voice of the parishes.

Whichever stops are chosen for the railway; the group believe that EWR should consult on the variety of options that it could take through Cambourne North; especially as this is a new location not previously considered or discussed.

The next zoom meeting of approaches group to be arranged shortly.

It was proposed by Councillor Bellamy, seconded by Councillor Mir, and resolved that the parish council support a Cambourne North Station.

Action: *Councillor Bellamy to report to working group.*

- c. Councillor O'Byrne had completed the Cambridge South questionnaire on behalf of the council.

20-21/1. Harston Residents Group (HRG)

- a. The minutes of the meeting held on 10th October had been circulated prior to the meeting. Issues for consideration included:
- Clearing of the ditches on the A10.
 - The wall of Park House still needs repairing.
 - Limiting the size of vehicles on the A10.
 - 30mph speed limit on London Road.

- Tree protection and the need for a tree warden in the village.
- Daily complaints on Facebook about parking/speeding/lorries

It was agreed that Councillor Arnold and Councillor Bellamy would have an informal discussion with HRG members to see what they feel the PC could add to the ongoing discussions about transport.

Action: Clerk to contact County Council about ditches. Find out status of damaged wall (SCDC) Clerk to speak to Councillor Harris about tree warden.

20-21/1. Tree Planting

- a. There was no update on the tree planting programme.

Action: Agenda for the next meeting.

- b. The Tree Work Approval at 1 Mill Road Harston CB22 7NF. Work already completed was noted.

20-21/1. Remembrance Day Commemoration

The Chairman reported that the event will not go ahead this year in the light of the COVID 19 restrictions and that all the relevant parties have already been notified.

20-21/1. Agenda Items for the Next Meeting

- Affordable Housing on Station Road.

Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

20-21/1. 3rd December 2020 (via zoom)

Meeting Closed at 9.39pm

..... Chairman

..... Date