



HARSTON PARISH COUNCIL

Minutes of the Parish Council Meeting held at 7.30pm, on Thursday, 7th October 2021 At the Parish Church

Present: Councillor Bellamy; Councillor Holdom; Councillor Stierer; Councillor Benning; Councillor Carroll; Councillor Pearce Gould; Councillor Mir.

Members 11: Vacancies 2: Quorum 4

County Councillor King

District Councillor Sollom

3 Members of the Public

21-22/86 Approval of Apologies and Reasons for Absence

(LGA 1972 s 85(1))

Councillor Luffman (Personal)

Councillor Harris (Personal)

Councillor Arnold (Personal)

It was proposed by Councillor Holdom, seconded by Councillor Pearce Gould, and resolved that apologies are approved for Councillor Harris, Councillor Luffman and Councillor Arnold.

21-22/87 Members' Declaration of Interest for Items on the Agenda

(Localism Act 2011 s 31 s 33)

None.

21-22/88 Open Forum for Public Participation (15 Minutes)

At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

- Craig Larter of County Broadband had sent his apologies to the meeting, nor was there another representative from the company able to attend the meeting. Comments raised by parishioners had been sent to the company for their attention and members of the public at the meeting expressed their concerns about the lack of signage, and the rudeness of the contractors.
- A further letter will be sent from this meeting and be copied into the Street Works Team at the County Council highlighting the concerns about health and safety, and requesting copies of risk assessments and method statements.

21-22/89 Minutes of Previous Meeting

It was proposed by Councillor Stierer, seconded by Councillor Carroll, and resolved that the minutes of the meeting held on 2nd September 2021 are approved and signed by the Chairman.

21-22/90 Matters Arising/Clerks Report (for information only)

- A note of thanks had been received from Mrs Romero (Chair of Swaffham Bulbeck Parish Council), for the flowers sent following her attendance at the last planning meeting, to give a talk on creating a Neighbourhood Plan.

- There had been no response to the request for a meeting with the owner of the Boot Camp business.

21-22/91 Committee Meeting Minutes

- a. It was proposed by Councillor Pearce Gould, seconded by Councillor Stierer, and resolved that the Council receive the minutes of the Finance Committee Meeting held on 12th August 2021.**
- b. It was proposed by Councillor Mir, seconded by Councillor Stierer, and resolved that the Council receive the minutes of the Planning Committee Meeting held 12th August 2021.**

21-22/92 Matters Arising from Committee Meeting Minutes

None.

21-22/93 Closure of Audit

The External Audit Report had been received from PKF Littlejohn for the financial year 2020-21. There were no matters brought to the attention of the Council for consideration or action. The relevant notices had been placed on the website and on the noticeboards.

21-22/94 County and District Councillors Report (Item deferred)

21-22/95 To Discuss Committee and Working Group Members

- a.** The Clerk had circulated a committee/working group information paper to Councillors prior to the meeting. Councillor Pearce Gould was interested in how information was circulated to members of working groups including those outside the Council. It was agreed that this item warranted further discussion outside of this meeting.

The meeting closed at 7.49 so that a member of the HRG could speak, and reopened at 7.51pm.

Action: Further discussions to take place and information to be brought back to a future meeting.

County and District Councillors Report (7.55pm)

- a.** The County Councillor gave a brief overview of the report which had been sent out just prior to this meeting. The report will be circulated to all councillors and posted on the Parish Council website.
- b.** The District Councillor gave a brief overview of the report which was also sent out just prior to this meeting. The report will be circulated to all councillors and posted on the Parish Council website.

The District Councillor was of the opinion that the planning application for the development of the Tanner and Hall site had a good chance at appeal as there had been a misunderstanding at planning committee, which had not been corrected by the planning officers.

The Council will request that the reports should be sent out earlier so that councillors have time to read them before the meeting.

The County and District Councillors left the meeting at 8.17pm.

21-22/96 Harston Neighbourhood Plan

- a. It was proposed by Councillor Pearce Gould, seconded by Councillor Carroll, and resolved that the Council embark on the process of producing a Neighbourhood Plan.**
- b. It was agreed that Councillors Bellamy and Pearce Gould would represent the Parish Council on the Steering Group. Steps will be taken to recruit members of the community to join the group.**

21-22/97 Food Hub

- a. Further to a meeting held on 14th September between members of the Parish Council and some of the Food Hub volunteers, a written report had been circulated to councillors. Councillor Carroll had visited the Hub, and was pleased to report that it is going very well. There are plans to promote it further to make sure that no-one in need is being missed.

There had some difficulty with setting up the Just Giving fundraising page without attaching it to a personal bank account, which is unacceptable to the Council as there would be no comprehensive audit trail. It was **resolved** that the situation should be sorted out within one week, or the Council would have to withdraw its provision of banking arrangements for the Hub.

Two points for future consideration were the car scheme which is now back up and running, and the delivery of prescriptions for those unable to get out.

21-22/98 Recreation Ground/Pavilion Matters

- a. A wheelie bin had been delivered by SCDC to the recreation ground for storing the rubbish bags. It was agreed that the bin should be padlocked in place for security.
- b. There was still no date for when the play area repairs might be carried out. The next ROSPA inspection is due in November.
- c. **It was proposed by Councillor Stierer, seconded by Councillor Mir, and resolved that any section 106 monies from the proposed development at Station Road should be allocated to the redevelopment of the pavilion.**

Action: Clerk to continue to purchase lock and chase play area repairs

Action: Clerk to respond to SCDC re s106 monies

21-22/99 Highways Matters

- a. There was no further update on the SID's as Councillor Harris was not in attendance.
- b. **It was proposed by Councillor Holdom, seconded by Councillor Mir, and resolved that the Council submit an LHI Bid for school safety measures, and make a financial contribution of £2,000 should the bid be successful.**

Action: Clerk to respond to County Council re LHI

21-22/100 Churchyard Maintenance

- a. A request had been made to the Parish Council by the Parochial Church Council for a grant towards the cost of churchyard maintenance for the forthcoming year. The request was for £2,500 per annum. The Clerk had advised the Council that they did not have a statutory power to contribute towards the cost of maintaining an open churchyard.

It was proposed by Councillor Mir, seconded by Councillor Holdom, and resolved, that the council reject the request based on the advice that there is no statutory power available to grant it.

21-22/101 Tree Matters

- a. Following a conversation with Councillor Harris, Councillor Carroll informed the Council that a request to spend approximately £3,000 on 6 large new trees will be brought to the next parish council meeting for consideration. The siting of the trees is to be agreed if approval is given for the purchase of the them.
- b. Councillor Harris is to attend a workshop on this project for the Queens Platinum Jubilee 'The Queens Green Canopy', and will report back to the next meeting.

21-22/102 Transport Matters

- a. Councillor Bellamy reported that there had been no official information from EWR. A meeting had been arranged with the Mayor for November 12th to discuss a number of transport issues, including the important matter of a bypass for Harston.

21-22/103 Harston Residents Group

- a. Councillor Pearce Gould had attended the meeting on behalf of the Council and the minutes had been circulated. Councillor Arnold had sent a report about the meeting with the Greener Harston Group, and reiterated the need for better communication between the various groups.
The meeting closed at 9.03pm so that a member of the HRG could speak, and reopened at 9.05pm.
The Chairman confirmed that any funding requests for the next financial year should be submitted to the Clerk before the budget meeting on 28th October.
Councillor Bellamy was able to report that a meeting had taken place with the District Council to discuss the Buildings of Local Interest list. It is positive to note that the planning department is setting up a bespoke website for the whole Cambridge area for proposed buildings of interest to be put forward and ultimately registered if approved. It is hoped the site will be launched in November. The notes from the meeting would be circulated to councillors after the meeting.
- b. A discussion had taken place between representatives from SCDC and the shop owner about placing a larger bin outside the shop, however, it was agreed that this is not a practical option. There are currently two bins outside the shop, and two collections per week, so there is not an easy answer to the rubbish problem raised by members of HRG.
- c. The Council had a received a survey on traffic and parking issues on Church Street which had been passed onto the Highways Officer at a recent meeting. A number of issues raised by the survey are already in hand and these will be included in a brief report of the meeting. A number of letters had been distributed to houses on Church Street and Button End asking residents to cut back overhanging shrubs and trees.
Action: Clerk to circulate report from meeting with John O'Brien

21-22/104 Defibrillator

- a. A request for a defibrillator at the Meadow Way Community Centre had been received.
It was proposed by Councillor Benning, seconded by Councillor Holdom, and resolved that the clerk look into funding streams in order to purchase a defibrillator. If no funding is available, then the item will be put forward in the budget next year.
Action: Clerk to source funding streams and seek permission from SCDC

21-22/105 Remembrance Sunday

The road closure forms had been submitted to the County Council and Councillor Holdom asked for volunteers to chaperone people from the War Memorial to the Church as part of the Remembrance Sunday Parade. Councillors' Bellamy and Pearce Gould offered their services and Councillor Holdom will contact Councillor Harris to see if he is available.
Action: Councillor Holdom/Clerk to make necessary arrangements

21-22/106 Agenda Items for Next Meeting

Any business and payments, to be considered at Parish Council meeting must be delivered to the Clerk for inclusion on the agenda at least 7 days prior to the meeting.

1724

- Tree Quotations
- Ox Cam Arc Consultation
- Pre meeting with the Mayor

21-22/107

Date of Next Meetings

Further to a request from Councillor Stierer, it was agreed that the Council would look at the Social Centre at Meadow Way as a potential meeting venue.

- Budget Meeting 28th October (Zoom)
- November 4th 2021 (Parish Church)
- December 2nd 2021 (Parish Church)

Meeting closed at 9.26pm

Chairman:

Date: